



JENNIFER HARPER

Piatt County Clerk and Recorder

Piatt County Courthouse, Room 110, 101 W. Washington, Monticello, IL 61856

countyclerk@piatt.gov www.piatt.gov Phone: (217) 762-9487

VITAL RECORDS REQUEST FORM

Name of Person Completing the Application: _____

Applicant's Mailing Address: _____

Daytime Phone Number: _____ Email: _____

You must provide a VALID and NOT EXPIRED government-issued photo ID in order to receive any vital record.

<input type="checkbox"/> BIRTH RECORD	Single Copy Fee: \$16.00 Additional Copies: \$12.00 each	Number of Copies
Name on Record		<input type="text"/>
Date of Birth		
Mother's Maiden Name		Amount Enclosed
Father's Name		<input type="text"/>
Requested By	<input type="checkbox"/> Self <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> *Legal Guardian	

<input type="checkbox"/> MARRIAGE RECORD	Single Copy Fee: \$16.00 Additional Copies: \$12.00 each	Number of Copies
Date of Ceremony		<input type="text"/>
<i>Please supply both applicants' names, including name on birth certificate, if different</i>		
Husband/Spouse A		Amount Enclosed
Wife/Spouse B		<input type="text"/>
Requested By	<input type="checkbox"/> Husband/Spouse A <input type="checkbox"/> Wife/Spouse B <input type="checkbox"/> Other	

<input type="checkbox"/> DEATH RECORD	Single Copy Fee: \$23.00 Additional Copies: \$16.00 each	Number of Copies
Name on Record		<input type="text"/>
Date of Death		
Requested By	<input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Parent	
	<input type="checkbox"/> *Legal Representative	
		Amount Enclosed
		<input type="text"/>

I affirm, under the penalty of perjury, that as the person who is requesting said record, I am legally entitled to a certified copy according to the Vital Records Act contained in Illinois Compiled Statutes (410 ILCS 535/25).

Applicant's Signature

Date

Include the following to obtain a record by mail:

- Completed application signed by applicant
- Copy of government-issued photo ID with a signature
- Check or money order payable to "Piatt County Clerk"
- If you are the legal representative/guardian, you must include a copy of documents authorizing access to the record.
- Please call the office at 217-762-9487 if you have any questions